



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposals – Mobile Application Solution for OHP

Solicitation Number: RFCSP 15-071, 6100006211

Description: The San Antonio Office of Historic Preservation (“OHP”) is soliciting proposals from qualified respondents to deliver a Mobile Application Solution for OHP which streamlines and increases productivity of property surveys by both professional and novice users. The OHP mission is to protect the historical, cultural, architectural, and archaeological resources that make San Antonio unique. We accomplish our mission through the creation of local historic districts and local individual landmarks and by engaging the community to identify and document those cultural resources.

Applicable Product Categories: NIGP 20876

Date Issued: Thursday, July 2, 2015

Due Date & Time: Friday, July 24, 2015 at 2:00 p.m. CST

Pre-Submittal Conference: City of San Antonio, Finance Department – Purchasing Division, 11th Floor Large Conference Room, 111 Soledad, San Antonio, Texas 78205 at 9:00 a.m., Central Time, on Friday, July 10, 2015.

Staff Contact Person: Rebecca Garza, Procurement Specialist II, rebecca.garza@sanantonio.gov

Evaluation Committee Voting Members:

Shannon Miller, Director, Office of Historic Preservation

Kevin Goodwin, Assistant Director, Information Technology Services

Kathy Rodriguez, Deputy Historic Preservation Officer, Office of Historic Preservation

Claudia Guerra, Cultural Historian, Office of Historic Preservation

Cory Edwards, Planner, Office of Historic Preservation

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until 3:00 p.m., Local Time, on Wednesday, July 15, 2015. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Rebecca Garza, Procurement Specialist II

City of San Antonio, Finance Department – Purchasing Division

rebecca.garza@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to the City of San Antonio's e-Procurement system, SAePS, <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, please do so in order to view the solicitation and submit a response through the SAePS portal.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list for SAePS portal viewing.